

**Cub Scout Pack 32 Leaders Meeting  
October 20, 2009**

**Minutes**

**Present:** Andrew Beck, Brian Claus, Yvonne George, Sharon Inglin, Anthony Lorenzoni, Jim Mansfield, Ed McCaffrey, Terry Rice, Terry Underwood, Joan Young

Meeting was called to order at 7:04 p.m.

Minutes of the 9/15/09 meeting had previously been distributed by email. Sharon made a motion to approve the minutes as submitted and Anthony seconded. Motion was approved by all present.

Andy introduced Brian Claus as the Tiger Den leader. All were happy to welcome Brian.

**Treasurer's Report:** Terry R. presented the following Treasurer's report:

Starting Account Balance on 8/31/09 was \$3264.74

Deposits:	Membership Dues (x6)	\$390.00
	Event-East Amwell Harvest Fest	471.31
	Transfer of Petty Cash to Checking	15.18

Expenses Approved at Previous Meeting:

Check 1087 to Sharon	\$ 32.96
Check 1088 to Mark	\$351.18
Check 1089 to Anthony	\$834.14
Check 1091 to Anthony	\$185.50

Account Balance on 9/30/09 was \$2864.87

Expenses not cleared but previously approved:

Check 1092 to Sharon	\$ 11.96
Check 1090 to Sharon	\$ 46.97
Check 1081 to Jim C.	\$127.37

Available balance on 9/30/09 was 2663.39

The following are new expenses submitted and approved at this meeting:

Check 1093 to Terry U.	52.78
Check 1094 to Anthony	90.17
Check 1095 to Ed	9.62
Check 1096 to Sharon	<u>19.96</u>
TOTAL	\$172.53

The following deposits were turned-over to Terry R.:

CVS Popcorn Rev. (Sales & Donations)	\$ 224.00
Wachovia Popcorn Rev. (Sales & Don.)	492.00
Quick-Chek Popcorn Rev. (Sales & Don.)	590.10
House Tour Popcorn Rev. (Sales & Don.)	430.61
Membership Dues x 37	<u>2,405.00</u>
TOTAL NEW DEPOSITS	\$ 4141.71

Andy would like to see the committee develop an annual budget to help us better plan our fundraising efforts. The following are some of the items that need to be included in this budget:

- Scout Supplies (t-shirts, books, patches, awards, etc.)
- Funds to Dens
- Pack Meetings
- Bonfire
- Pinewood Derby
- Blue & Gold Dinner
- Crossover Picnic
- Camping Equipment

There is historic data from past years available to help estimate the cost of events such as the Blue and Gold Dinner and Crossover. Terry U. mentioned that historic data might not show items such as the donation of \$300 from Doug Carter for the B&G. Terry R. asked for a breakdown of the \$65 dues. Anthony reported that \$38 of that amount stays with the pack; the remainder goes to Council. Terry will also need to know the exact number of scouts in the pack.

In an effort to better track pack revenue and expenses, especially where it relates to annual events, Terry R. has created a detailed expense report to be completed for all payments and/or reimbursements. He also noticed that many expenses are submitted months after the actual event due to the present method of submitting expenses at monthly meetings. Through email correspondence earlier this month, it was decided to make reimbursements available at anytime as long as they are approved by both Jim C. and Andy. Terry U. reported that he was having problems opening email attachment of the expense report due to software issues. Terry R. has addressed that problem. He also distributed several hard copies of the form.

The committee discussed the idea of having a cash advance to dens at the beginning of the year to kick-off activities. It was decided \$50 would be a sufficient amount. Terry U. & Sharon both commented that they would prefer to submit receipts for reimbursement for that amount as opposed to received \$50 cash. The committee agreed that all dens would be granted \$50 allowance for den activities.

**News from Roundtable:** Anthony attended this month's Roundtable. There is a Bowl-a-Thon scheduled for November 21 at Oak Lanes in Washington, NJ. The cost is \$15 per boy. Boys are to collect sponsors to raise money for Council. Previously the boy had to pay \$15 out of pocket, even if he collected sponsorships. They have changed to rules to allow for the \$15 registration

cost to be taken from the sponsorship money. Every scout that participates will have their name entered into the raffle for a chance to win a mountain bike.

Yukon Trail is scheduled for March 13, 2010. This is the Cub Scout version of the Klondike Derby. More information is available online.

The District Pinewood Derby is scheduled to be held April 10, 2010. Pack 32 will be running the event again this year. Anthony reported that he was unable to have the date moved. He will be completing the HCRHS Facility Use form as soon as possible to secure the same facilities we used last year.

**Popcorn Sales Report:** Andy reported that this year's Popcorn Show-n-Sale numbers are very close to what they were last year. Considering the tougher economy, we've done very well. Below are combined sales and donation figures for each location:

CVS	\$ 224.00
Wachovia	492.00
Quick-Chek	590.10
House Tour	430.61

These are gross figures; cost of products have not yet been deducted.

We have two more Show-n-Sale days scheduled for this weekend at The Golden Nugget Flea Market. Andy will be getting more products for this location.

Joan stated that the sale of single popcorn packets for \$1 is counter-productive. Most people would be glad to donate only \$1 (or more). The packets should be bundled into 5-packs and sold for \$5 to optimize our sales.

**Chartered Organization Representative (COR):** One of the positions that is required by our charter is a Representative to our Chartered Organization (Lambertville Presbyterian Church). This person is responsible for reporting our activities to our sponsor and is required to approve the application for any adult leader. The BSA prefers that this individual is a member of the Chartered Organization, but that is not a requirement. Also this person should not hold another position on the committee. This person should attend committee meetings.

The committee discussed the issue of finding a new COR for the pack. It was suggested that maybe we find a new sponsor since we've moved most meetings away from the church. A question was raised if having the East Amwell PTO as our sponsor would alienate West Amwell/Lambertville families and vice-versa.

The committee will ask Beth Bauer if she knows of a church member that would be willing to act as our COR. Another option is to approach the pastor of the church for suggestions.

**Bonfire at Tomenchok's:** The bonfire is scheduled to take place on November 7 from 7:00 to 9:00 p.m. Ed reported that Jim Cally has received a fire permit for the bonfire. Ed volunteered to be the person to obtain permits in the future. He also reported that there are size requirements for the fire. It should be kept to 4' x 4' x 4' and no larger.

## Bonfire “To Do” List:

1. Anthony is planning to start delivering empty pallets to use as firewood to the Tomenchok’s property.
2. Prizes need to be obtained for the pumpkin carving contest.
3. Den Leaders need to solicit food/snack donations from their member families.
4. Sharon reported that she has a large coffee pot we can use and that Heidi Tomenchok has one as well.
5. Families attending need to be informed to bring sticks for marshmallow roasting, chairs, carved pumpkin, flashlight & food donation.
6. Anthony will provide tiki torches as well as a couple of tall, wrought-iron hooks on which to hang our lanterns to provide light.
7. Anthony has lamented copies of the flag ceremony. He also has a large bag of flags to be retired.
8. Dens should be prepared with a song or skit to perform.
9. We should have a thank-you gift for the Tomenchoks.

Andy will post bonfire information on the website. Leaders should also disseminate information to their member families.

**Training Update:** Jim Mansfield distributed an updated training report showing the training courses that have been completed and which courses have yet to be completed by all committee members.

There is no required level of training except for the “Youth Protection” course for everyone coming into contact with the kids. The “Youth Protection” training is excellent and should be recommended for everyone involved in scouting, including parents.

Andy will add a link on our website to the online training courses.

**Achievement and Awards Report:** Joan distributed and discussed a detailed outline of what she would like to accomplish as the Chair of Achievement and Awards. She would like information on achievements and awards to be more available to parents and scouts and to make the information more easily understood. She presented the idea of purchasing “Pack Master” or using Scouttrack.com to help coordinate scouts and their awards and achievements. She would also like to see Pack 32 pay for belt loops and pins that are earned by scouts. One of her goals is to be able to provide the tools to make this happen for scouts in our pack. Further discussion is needed on this item.

**Upcoming Pack Meetings:** The next Pack Meeting will be November 20 at East Amwell Township School. Sharon had previously suggested the idea of putting together a care package of donated items to be shipped overseas to troops. Terry R. suggested we invite a representative from the military to speak to the boys at this meeting. We can also have the boys write letters and put together a scrapbook of project. Sharon will contact her niece to obtain an address for the package.

December meeting will be a series of stations to demonstrate the physics of the Pinewood Derby cars. We will hopefully meet our membership goals and have free derby cars to distribute to the boys at the meeting.

**Food Drive:** The Food Drive will be taking place starting Saturday, Nov. 7 with the distribution of bags around the Lambertville area. Bags with blank spaces to fill-in pertinent information about our drive are available from Council. Pick-up of food is scheduled to take place Saturday, Nov. 14.

**Blue & Gold Dinner:** Sharon volunteered to be the liaison person between the committee and Cindy Bednar who volunteered to oversee the event. She reported that the Eagle Fire House in PA was too expensive. They are currently investigating using the fire house in Titusville. Other suggestions were Sergeantsville Fire Dept. or St. Magdalen's in Flemington. We plan on going back to doing a pot-luck dinner. In honor of the 100<sup>th</sup> Anniversary of Scouting we will have each den provide foods from one country.

Meeting was adjourned at 9:28 p.m.